



LEROY D. BACA, SHERIFF

County of Los Angeles  
Sheriff's Department Headquarters  
4700 Ramona Boulevard  
Monterey Park, California 91754-2169

*A Tradition of Service*



February 15, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

39 February 15, 2011

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ACCEPT A GRANT AWARD FROM THE CALIFORNIA EMERGENCY  
MANAGEMENT AGENCY FOR FISCAL YEAR 2010-11 CHILDREN  
EXPOSED TO DOMESTIC VIOLENCE SPECIALIZED RESPONSE  
PROGRAM AND APPROVE AN APPROPRIATION ADJUSTMENT  
(FIFTH DISTRICT) (4 VOTES)**

### **SUBJECT**

Request Board approval for the Sheriff of Los Angeles County (County) to accept a grant award in the amount of \$200,000 without a required match for the Children Exposed to Domestic Violence Specialized Response (CEDV) Program from the California Emergency Management Agency (CalEMA) for the grant period from January 1, 2011, to September 30, 2011, and approve an Appropriation Adjustment to increase the Los Angeles County Sheriff's Department's (Department) Field Operations Region (FOR) I's budget in the amount of \$200,000 (\$109,000 for Salary and Employee Benefits, \$71,000 for Services and Supplies, and \$20,000 for Capital Assets-Equipment) for Fiscal Year (FY) 2010-11.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve and authorize the Sheriff to accept a grant in the amount of \$200,000 without a required match from CalEMA for the CEDV Program for the grant period from January 1, 2011, to September 30, 2011.
2. Instruct the Mayor of the Board to execute and provide a wet signature on Attachment I, Certification of Assurance of Compliance, as required by CalEMA, to certify compliance with all grant requirements and to authorize the Sheriff to act as an agent of the County.

3. Delegate authority to the Sheriff to execute and submit all grant documents, including applications, agreements, augmentations, extensions, and renewals.
4. Approve an Appropriation Adjustment to increase the Department's Field Operations Region (FOR) I's budget in the amount of \$200,000 (\$109,000 for Salary and Employee Benefits, \$71,000 for Services and Supplies, and \$20,000 for Capital Assets-Equipment) for FY 2010-11.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This grant will be used to maintain the Department's Palmdale Sheriff's Station's newly created CEDV Program that will identify and respond to the needs of children exposed to domestic violence within the station's service area. Researchers have identified the varying effects of domestic violence on children indicating its results in behavioral, emotional, and cognitive developmental problems.

Palmdale Sheriff's Station's CEDV Program will participate in a collaborative partnership with the Department of Children and Family Services and the Antelope Valley Domestic Violence Council-Valley Oasis Shelter to identify and reduce the trauma of these children by providing services such as protection, shelter, counseling, and/or medical assistance.

### **Implementation of Strategic Plan Goals**

These programs are consistent with the County's Strategic Plan, Goal 1, Operational Effectiveness; Goal 2, Children, Family, and Adult Well-Being; and Goal 5, Public Safety, by effectively and efficiently providing public service and strengthening the safety and well-being of children exposed to domestic violence.

### **FISCAL IMPACT/FINANCING**

An Appropriation Adjustment is requested to increase FOR I's budget in the amount of \$200,000 (\$109,000 for Salary and Employee Benefits, \$71,000 for Services and Supplies, and \$20,000 for Capital Assets-Equipment) for FY 2010-11.

This is the second funding cycle for this program. The term of the Grant Award Agreement is for a period of nine months from January 1, 2011, to September 30, 2011. The nine month funding period will allow the program to run concurrent with the Federal FY. Therefore, the funding period for the third year will commence on October 1, 2011, and end on September 30, 2012.

The FY 2010-11 will be funded in the amount of \$200,000. Funds in the amount of \$101,517 for Salary and Employee Benefits for one Department full-time deputy and \$7,392 for overtime for a Department application developer; \$23,906 for one Department of Children and Family Services part-time children's social worker; \$19,386 for one part-time children's advocate worker; \$20,000 for a comprehensive evaluation; \$20,097 for one response vehicle; and a total of \$7,702 for office supplies, training, and other costs. There is no match required for this program.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This is the second of three funding cycles for the program. The first funding cycle began January 1, 2010, and ended December 31, 2010. A noncompetitive reapplication for this continuation funding was submitted for the second year and must be resubmitted later this year for the third year of funding for a total anticipated award of \$600,000.

The Certification of Assurance of Compliance requires, among other things, that any liability arising out of the performance of the grant, including civil court actions for damages, shall be the responsibility of the County. The State of California and CalEMA disclaim responsibility for any such liability. Also, grant funds from CalEMA shall not be used to supplant expenditures controlled by the County.

This Board letter has been reviewed and Attachment I has been approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The District Attorney, the Public Defender, and the Alternate Public Defender have determined this program will not have a significant impact upon their respective departments.

**CONCLUSION**

Upon Board approval, please instruct the Executive Office to return two individually certified copies of the adopted Board letter and two signed Certificate of Assurance of Compliance to the Department's Grants Unit.

Sincerely,



LEROY D. BACA  
Sheriff

LDB:SAL:sal

Enclosures

**CERTIFICATION OF ASSURANCE OF COMPLIANCE**  
**Children's Justice Act Grant Programs**

The Applicant must complete a Certification of Assurance of Compliance-CJA (Cal EMA 2-104c), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEOP), Drug-Free Workplace Act compliance, California Environmental Quality Act (CEQA), Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board, and the special conditions for grant awards with Children's Justice Act Fund. The Applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the Applicant formally notifies the Cal EMA that the Applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. The Cal EMA has incorporated the resolution into the Certification of Assurance of Compliance, Section VI, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing Board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

## CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca hereby certify that  
(official authorized to sign grant award; same person as Section 12 on Grant Award Face Sheet)

RECIPIENT: Los Angeles County

IMPLEMENTING AGENCY: Los Angeles County Sheriff's Department

PROJECT TITLE: Children Exposed to Domestic Violence Specialized Response Team

is responsible for reviewing the *Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Cal EMA including, but not limited to, the following areas:

### I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the *Recipient Handbook* for more detail.

- ☒ The above named Recipient receives \$500,000 or more in federal grant funds annually.
- ☐ The above named Recipient does not receive \$500,000 or more in federal grant funds annually.

### II. Equal Employment Opportunity – (*Recipient Handbook*, Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal EMA-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: David L. Whitham

Title: Lieutenant

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5612

Email: dlwhitha@lasd.org

### **III. Drug-Free Workplace Act of 1990 – (*Recipient Handbook, Section 2152*)**

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

### **IV. California Environmental Quality Act (CEQA) – (*Recipient Handbook, Section 2153*)**

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal EMA-funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

### **V. Lobbying – (*Recipient Handbook, Section 2154*)**

Cal EMA grant funds, grant property, or grant-funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

### **VI. Debarment and Suspension – (*Recipient Handbook, Section 2155*)**

*(This applies to federally-funded grants only.)*

Cal EMA-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency.

### **VII. Proof of Authority from City Council/Governing Board**

The above-named organization (Applicant) accepts responsibility for, and will comply with, the requirement to obtain written authorization from the City Council/Governing Board in support of this program. The Applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of the Cal EMA, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the Recipient and the authorizing agency. The State of California and the Cal EMA disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from the Cal EMA shall not be used to supplant expenditures controlled by the City Council/Governing Board.

The Applicant is required to obtain written authorization from the City Council/Governing Board that the official executing this agreement is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

### **VIII. Special Conditions for Grand Awards with Children's Justice Act Fund**

Federal grant funds shall not be used to support inherently religious activities such as religious instruction, worship, or proselytization. Therefore, organizations must take steps to separate, in time or location, their inherently religious activities from the services funded under this program. Regulations pertaining to the prohibition of Federal funds for inherently religious activities can be found on the HHS website at:

<http://www.os.dhhs.gov/fbci/waisgate21.pdf>.

Federal grant funds provided under this award may not be used by the recipient to support lobbying activities in influence proposed or pending Federal or State legislation or appropriations. This prohibition is related to the use of Federal grant funds and is not intended to affect an individual's right or that of any organization, to petition Congress or any other level of Government, through the use of other resources. (See 45 CFR Part 93.)

In accordance with Public Law 103-333, the "Department of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act of 1995," the following provisions are applicable to this grant award:

Section 507: "Purchase of American-Made Equipment and Products – It is the sense of the Congress that, to the greatest extent practicable, all equipment and products purchased with funds made available in this Act should be American-made."

In accordance with Part C of Public Law 103-227, the "Pro-Children Act of 1994," smoking may not be permitted in any portion of any indoor facility owned or regularly used for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments. Federal programs include grants, cooperative agreements, loans and loan guarantees, and contracts. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions or facilities and used for inpatient drug and alcohol treatment.



All appropriate documentation must be maintained on file by the project and available for the Cal EMA or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal EMA determines that any of the following has occurred:

(1) The Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

### CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 12 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Leroy D. Baca

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: 2-1-11

Federal Employer ID #: 95-6000927 Federal DUNS # 028950678

Current Central Contractor Registration Yes ☒ No ☐

Executed in the City/County of: Los Angeles

### AUTHORIZED BY: (not applicable to State agencies)

- ☐ City Financial Officer  
☐ City Manager  
☒ Governing Board Chair

- ☐ County Financial Officer  
☐ County Manager

Signature: Mike Antonovich

Typed Name: Michael D. Antonovich

Title: Mayor of Los Angeles County



APPROVED AS TO FORM:

ANDREA SHERIDAN ORDIN  
County Counsel

By [Signature]  
Deputy



COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF SHERIFF

DEPT'S.  
NO. 770

February 8, 2011

## AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 10-11

4 - VOTES

SOURCES

Sheriff's Department - Patrol Budget Unit  
A01-SH-90-9031-15681-15682  
Federal Grants \$200,000  
Increase Revenue

USES

Sheriff's Department - Patrol Budget Unit  
A01-SH-1000-15681-15682  
Salaries & Employee Benefits \$109,000  
A01-SH-2000-15681-15682  
Services & Supplies \$71,000  
A01-SH-6030-15681-15682  
Capital Assets - Equipment \$20,000  
Increase Appropriation

SOURCES TOTAL: \$ 200,000

USES TOTAL: \$ 200,000

JUSTIFICATION

Appropriation Adjustment to fund the 2010-11 Children Exposed to Domestic Violence Specialized Response (CEDV) program, pursuant to grant #EV 10 02 0190, issued by the California Emergency Management Agency (CalEMA), Law Enforcement and Victim Services Branch, using Federal funds (Criminal Justice Act funding).

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

*Conrad Meredith*  
AUTHORIZED SIGNATURE Conrad Meredith, Director, Financial Programs

89 FEB 15 2011  
BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

*Sachin A. Hegde*  
SACHIN A. HEGDE  
BOARD OF SUPERVISORS

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR ---

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

*Conyn*  
Jan. 27 20 11

B.A. NO. 093

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

*Shel Will*  
February 1 20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

**Los Angeles County Chief Administrative Office**  
**Grant Management Statement for Grants Exceeding \$100,000**

**Department:** Sheriff's Department

**Grant Project Title and Description:**

**Children Exposed to Domestic Violence Specialized Response Program**

The Sheriff's Department has partnered with the Los Angeles County Department of Children and Family Services, and the Antelope Valley Domestic Violence Council, Valley Oasis. The objective of this program is to identify and reduce the trauma of children exposed to domestic violence by providing services such as protection, shelter, counseling and/or medical assistance within the department's Palmdale station area.

**Funding Agency**

California Emergency  
Management Agency (CalEMA)

**Program (Fed. Grant # /State Bill or Code #)**

EV 10 02 0190

**Grant Acceptance Deadline**

**Total Amount of Grant Funding:** \$200,000

**Grant Period:** 9-Months

**Begin Date:** January 1, 2011

**County Match:** None

**End Date:** September 30, 2011

**Number of Personnel Hired Under This Grant:**

**Full Time:** 1 **Part Time:** 0

**Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary ("N") items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires? Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☐ No ☒

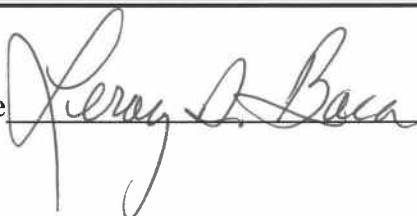
(Describe) \_\_\_\_\_

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes ☒ No ☐

**Impact of additional personnel on existing space:** None

**Other requirements not mentioned above:** None

**Department Head Signature**



**Date**

2-1-11